

# Regional Response Team Standard Operating Procedure Review

RRT5 June 2011

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# RRT SOP

- Released August 26, 2010
- Located online:

[www.nrt.org/production/NRT/RRT3.nsf/Resources/Guidance\\_Documents/\\$File/RRT Job Aid 1-8-08 \(Rev 12\).doc](http://www.nrt.org/production/NRT/RRT3.nsf/Resources/Guidance_Documents/$File/RRT%20Job%20Aid%201-8-08%20(Rev%2012).doc)

# RRT SOP

- Background & Overview
- RRT
- Responsibilities
  - RRT Co-Chair & Alternate
  - RRT Coordinators
  - RRT Representatives
- Appendix: Checklist for RRT Mtg Coordination

# RRT SOP: Background & Overview

- **Purpose:** to provide RRT Co-chairs, Coordinators and staff with guidance of their roles and responsibilities; can be used as an orientation guide
- **National Response System**
  - NRT, 13 RRTs, FOSCs/OSCs, State & Local govts, & NRC
  - Provides resources, technical assistance, policy guidance in support of FOSCs
  - Authorized by
    - National Oil & Hazardous Substances Pollution Contingency Plan (NCP), 40 CFR §300
    - Clean Water Act (CWA) 33 USC §1251
    - Resource Conservation and Recovery Act (RCRA), 42 USC §6901
    - Comprehensive Environmental Response, Compensation, & Liability Act (CERCLA), 42 USC §9601
    - Emergency Planning and Community Right-to-Know Act (EPCRA), 42 USC §11001 or Superfund Amendments and Reauthorization Act (SARA) Title III

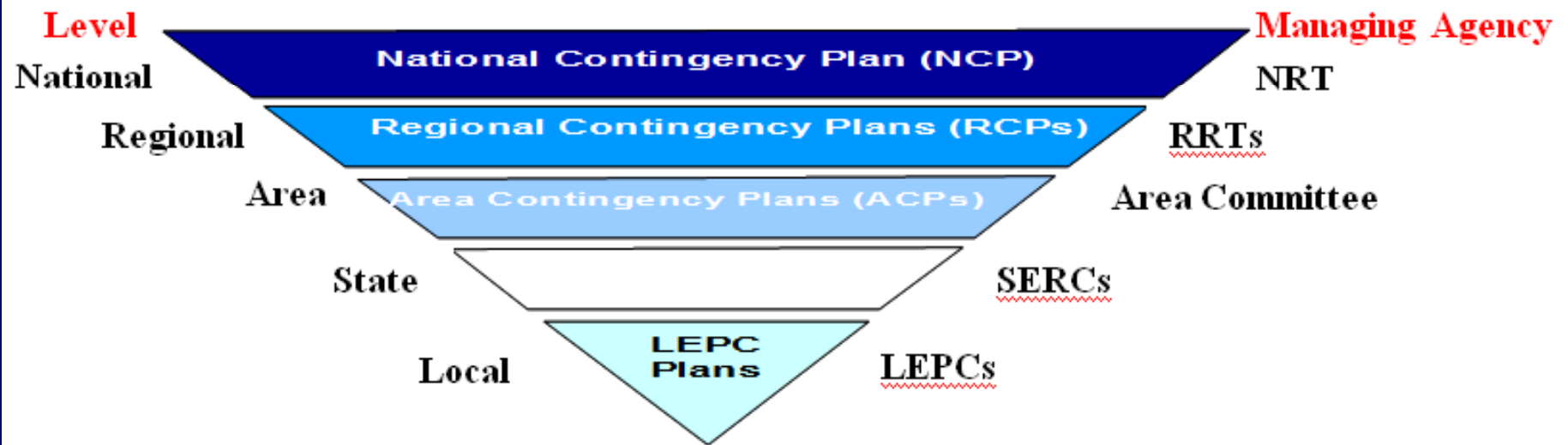
# RRT SOP: Background & Overview

- Clean-up and Response Funding
  - Responsible Party responsibility
  - Oil Spill Liability Trust Fund (OSTLF)
  - CERCLA
  - How to access?
    - FOSC
    - state request
    - claim submission
    - Natural Resource Damage Assessments (NRDA) trustees

# RRT SOP: Background & Overview

- Preparedness

*Figure 2 – Plans Supporting the NCP*



# RRT SOP: The RRT – Standing RRT

- **Responsibilities:**

- Recommend revisions to the NCP
- Evaluate preparedness of agencies
- Provide technical assistance to response community
- Evaluate regional & local responses; review OSC actions
- Encourage state & local response community to improve preparedness
- Conduct advance planning for use of chemical agents (dispersants, surface washing, surface collecting, burning, bioremediation)
- Be prepared to provide resources to major discharges or releases outside the region
- Conduct/participate in training and exercises, ensure participation in national exercises
- Meet semi-annually to review response actions, consider changes in RCPs and recommend changes in ACPs
- Provide annual report to NRT (recent responses, concerns, coordination efforts)
- Encourage outreach to private industry for training and education

# RRT SOP: The RRT

- Incident -Specific RRT
  - Responsibilities:
    - Support the FOSC
    - Monitor the response
    - Coordinate to resolve issues
    - Provide comms support
    - Advise FOSC on chemical countermeasures
    - Assist with mobilizing resources
    - Provide approval decision for use of dispersants, in situ burning, or other chemical treatment agents
    - Request assistance from NRT if necessary



## RRT SOP: Incident-Specific RRT cont'd

- RRT Chair may activate when release/discharge
  - Exceeds response capability available to OSC/RPM
  - Transects state boundaries
  - May pose substantial threat to public health, environment, or regional significant amounts of property
  - Is a worst case discharge
  - Upon request of OSC/RPM

# RRT SOP: Incident-Specific RRT cont'd

- Upon activation, RRT may
  - Monitor and evaluate OSC reports, recommend response actions
  - Request resources
  - Help with public info releases, comms with NRT
  - If necessary, recommend that agency provide a different OSC
- Multi-Agency Coordination Group (MAC Group)
  - Decision making, resource allocation, prioritize incidents

# RRT SOP: The RRT

- Role during ESF #10 Response
  - Coordinate with ESF lead
  - Participate in Joint Field Office (JFO) or FEMA Regional Response Coordination Center (RRCC)
  - Leverage action/discussion regarding use of Stafford Act for funding ESF #10 activities

# RRT SOP: The RRT

- RRT Membership
  - Agencies whose regional subdivisions do not correspond to the standard federal regions may designate additional reps
  - Federal: EPA, USCG, USDA, NOAA, DOD, DOE, HHS, DOI, DOJ, DOL/OSHA, DOS, DOT, FEMA, GSA, USNRC
  - State: Environmental agencies, emergency management officials
  - Tribal
  - Local: industry, environmental orgs, civic groups

# RRT SOP: Responsibilities

- **RRT Coordinators**

- Coordinate between Co-Chairs and RRT membership
- Coordinate between RRT and NRT
- Meeting support
  - Plan logistics & agenda
  - Assist at meetings
  - Ensure minutes/summary distributed
- Support Co-Chairs, Workgroups
- Draft annual RRT report
- Coordinate w/ Liaison Officer at incidents
- Respond to information requests from the public and agencies
- Administrative duties: track CERCLA funding
- Attend annual NRT and RRT Co-Chairs meeting

# RRT SOP: Responsibilities

- **RRT Co-Chairs**
  - Provide management & leadership to RRT
  - Meetings
    - Approve agenda
    - Assign tasks to workgroups
    - Identify & present best practices and lessons learned
  - Support NRT & NRT projects
  - Ensure RRT progress on annual workplan
  - Review & approve annual report
  - Attend annual NRT and RRT Co-Chairs meeting
  - Keep RRT membership informed of incident development, and activate Incident-Specific RRT if needed
  - Monitor/evaluate FOSC reports
  - Ensure RRT receives updates on ACPs
  - Liaison with state & local government, special interest groups, industry

# RRT SOP: Appendix

- RRT Meeting Checklist
  - Save the Date announcement
  - Agenda development & release
  - Logistics at conference site
  - Confirm speakers
  - Include OSC reports, agency/organization reports,
  - Meeting wrap-up
    - Review action items
    - Release minutes

Questions?