
APPENDIX B

Minneapolis/St. Paul Inland Zone Sub-Area Incident Action Plan

* This Appendix is to remain in an editable format (Microsoft Word).

MINNEAPOLIS/ST. PAUL INLAND ZONE SUB-AREA INCIDENT ACTION PLAN (IAP)

Date/Version: v 1.0, May 2020



This Initial Incident Action Plan (IAP) is developed to aid in initiating a timely and effective response to spills of oil and other hazardous materials. It is intended to be used during Operational Period #1 of response only at the discretion of the Incident Commander. It is not intended to supersede the direction of the Incident Commander or eliminate the need for ongoing communication during a response.

IAP Approved by Incident Commander(s)

ORG	Name	DATE/TIME
	First Local IC (Fire Chief., County EM, etc.)	
	First Responding State or Tribal Official	
	EPA On-Scene Coordinator (OSC)	
	Responsible Party Lead--Representative	

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Minneapolis/St. Paul

INITIAL INCIDENT ACTION PLAN

EXECUTIVE SUMMARY

In order to best prepare for oil and hazardous material spills in the Minneapolis/St. Paul Inland Zone Sub-Area, an interagency team comprised of representatives from the US Environmental Protection Agency (EPA), local Indian Tribes, county emergency managers, Minnesota Pollution Control Agency, MN DNR, US Fish and Wildlife Service (USFWS), and other federal, state, local agencies, and private sector, identified the need for a specialized planning document that would: 1) describe the roles that those agencies and others would likely play in an incident, and 2) give responders a mechanism to help organize both in advance and during a response. This planning tool would also help multiple agencies to coordinate their operations and resources and to make effective and efficient use of their personnel, supplies, and time.

To that end, this Incident Action Plan (IAP) document was created. The plan has identified forms likely to be used in a response within the Minneapolis/St. Paul Inland Zone Sub-Area and includes potential incident objectives and a detailed emergency contact list. The plan provides an organized approach to identifying and communicating the overall strategic priorities and incident objectives in the context of both operational and support activities.

The IAP is intended to help launch response organization using the Incident Command System (ICS). During an incident, the ICS emphasizes orderly and systematic planning and this document is intended to be the central tool for planning during the Operational Period #1 of response at the discretion of the Incident Commander (IC) or Unified Command (UC). The plan is not intended to supersede the direction or authority of the IC, or to preclude communication or flexibility in response. Incidents vary in their kind, complexity, size, and requirements for detailed or written plans. The level of detail required in an IAP will vary according to the size and complexity of the response. After the Operational Period #1 of an incident, it is expected that this IAP will be succeeded by a response-specific IAP as needed.

The IAP, which is a part of the Minneapolis/St. Paul Inland Zone Sub-Area Contingency Plan, has been developed to be consistent with, and support, existing plans and procedures including the EPA Region 5 Regional Contingency Plan/Area Contingency Plan (RCP/ACP), industry response plans, state and tribal response plans, and local response plans.

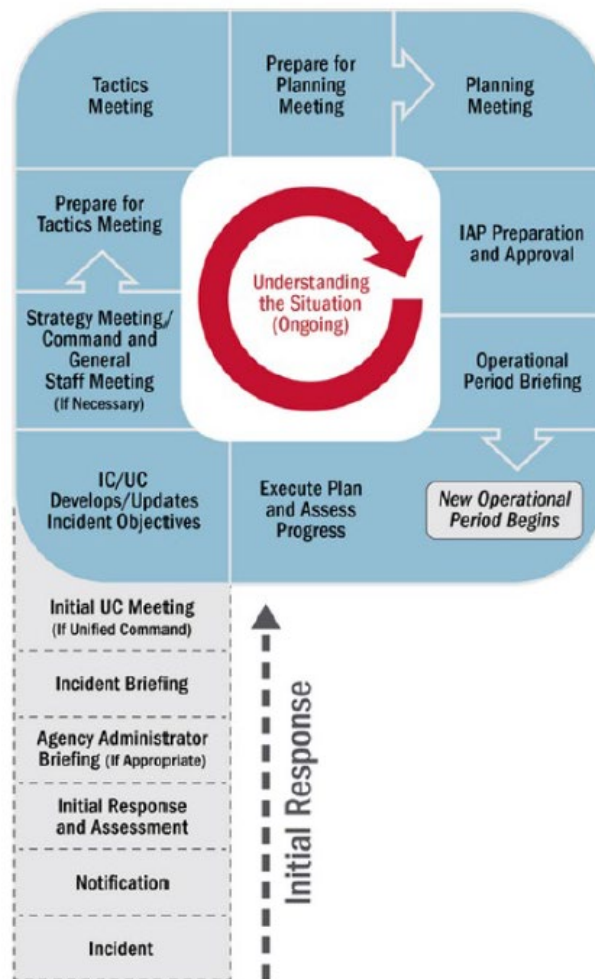
BACKGROUND INCIDENT ACTION PLANNING “P”

Incident Action Planning Process

In the Incident Command System, considerable emphasis is placed on developing effective Incident Action Plans (IAPs). A planning process has been developed as a part of ICS to guide standardized development and implementation of a response organization and its operations. Not all incidents require detailed written plans. Recognizing this, the following planning process provides a series of basic planning steps, which are generally appropriate for use in any incident. The determination of the need for written IAPs and attachments/forms is based on the requirements of the incident, and the judgment of the Incident Commander or Unified Command. The Planning Section Chief (PSC) prepares the IAP with input from the appropriate sections and units of the Incident Management Team. It should be written at the outset of the response and revised continually throughout the response.

The diagram below shows the process and steps involved to develop an IAP. The IAP included in this document is intended to help guide response through the Operational Period #1 cycle of an incident in the Minneapolis/St. Paul Inland Zone Sub-Area.

The Planning Cycle and Daily flow of events:



General Spill Roles and Responsibilities

Agencies	General Roles and Responsibilities
Responsible Party/Facility/Industry	<p>The responsible party (RP) should apply the resources called for in its response plan to effectively and immediately remove, minimize, or mitigate threat(s) to public health and welfare and the environment; and ensure the removal efforts are in accordance with applicable regulations, including the NCP.</p> <ul style="list-style-type: none"> - The first response action of the RP is making notification of an incident to appropriate other responders. - The RP conducts whatever response actions are necessary and for which their personnel are trained and equipped. As the priorities of an incident evolve, they often include off-site and environmental concerns. The RP must play a central role in responding to these concerns, in coordination with and under the oversight of state and/or federal agencies. This occurs through the RPs participation in the ICS. - The RP is also liable for restoring or replacing natural resources which may be injured or lost due to the spill and should coordinate with the natural resource trustees (via the NRDAR Liaison in the IC) as part of the Natural Resource Damage Assessment and Restoration (NRDAR) process. - The RP will be represented at the command level of the response organization to represent their interests and to help coordinate assets and response actions. - The RP should conduct inquiries into the cause of an incident. This is often done with the participation or oversight of state or federal agencies such as the Occupational Safety and Health Administration (OSHA) or Department of Transportation (DOT). - If the RP does not respond properly, the On-Scene Coordinator shall take appropriate response actions and should notify the RP of the potential liability for federal response costs incurred by the On-Scene Coordinator pursuant to OPA and CWA and/or CERCLA.
Local Fire, Police, Sheriff, Hazmat Teams, and Health Departments	<p>Local units of government typically have the primary role in protecting the public's safety and property from a spill through police, fire, and local health department response.</p> <ul style="list-style-type: none"> - During the initial stages of an incident, when life and safety issues are paramount, local officials (e.g., Fire/Police/local emergency management) will be "in charge" of the response to an incident until such time that they decide to enter a unified command. - These local agencies will not perform cleanup work but rather will stabilize public safety threats during incidents and then transition incidents over to responsible parties or a unified command representing state, federal, and tribal agencies for cleanup. - As appropriate, these local agencies will continue to participate as members of the ICS until the response is complete.

<p>Shakopee Mdewakanton Sioux Community</p> <p>Prairie Island Indian Community</p>	<p>The tribes will provide support to UC regarding protection of culturally sensitive areas and other tribal resources and interests potentially threatened by the spill and/or response actions. Examples of such support include participation as members of the ICS, stabilization of public safety threats then transition over to responsible parties or a unified command, and potentially be in charge in the initial stages of an incident until they decide to enter into a unified command.</p>
<p>County and State Emergency Management</p>	<p>During the response and recovery stages of an event, the inland zone sub-area County Emergency Management (EMA) Directors will usually be Unified Command participants and will coordinate and connect local resources with RP, tribal, state, and federal resources. County EMAs also coordinate with the state's disaster mitigation, preparedness, response and recovery programs and activities, including the State Emergency Response Commission, which maintains a 24-hour Communication Center and State Emergency Operations Center (SEOC). The SEOC acts as an overall state government lead in crisis/consequence management response and operations to notify, activate, deploy and employ state resources in response to any threat or act of terrorism. The SEOC assists local governments with multi-hazard emergency operations plans and maintains the Emergency Operations Plan. The SEOC acts in support of the IC or Unified Command at the incident.</p>
<p>Minnesota Pollution Control Agency (MPCA)</p>	<p>The MPCA is responsible for stabilizing, minimizing, or eliminating the environmental consequences to the land, air or waters of the state. The Emergency Management Unit at MPCA coordinates MPCA response to environmental emergencies and helps to ensure that any environmental contamination is cleaned up.</p> <p>The Emergency Management Unit provides many services to other Agencies and the public in the form of monitoring or testing of air, water, soil, or containers and providing advice about</p> <ul style="list-style-type: none"> - Containment of hazardous materials. - Restoration of the environment, including cleanup objectives. - Disposal or treatment of hazardous materials. <p>MPCA can also:</p> <ul style="list-style-type: none"> - Conduct oversight to assure completeness of cleanup actions taken by responsible parties. - Document violations for possible legal action. - Provide equipment and assistance for inspection and disinfection of boats and equipment prior to use to prevent the spread of aquatic nuisance species.
<p>Minnesota Department of Natural Resources (MDNR)</p> <p>Wisconsin Department of Natural Resources (WDNR)</p>	<p>The MDNR and WDNR act to protect Minnesota and Wisconsin natural and recreational resources. DNR Officers and employees are tasked in assessing damages, restoration of natural resources, and providing law enforcement functions during a spill. Data acquired by MDNR or WDNR could be used to determine the extent of damage to natural resources, to develop restoration or replacement strategies, and to develop and submit a claim for damages to the Responsible Party to implement the most appropriate restoration actions.</p>

<p>Minnesota Department of Health (MDH)</p> <p>Wisconsin Department of Health Services (WDHS)</p>	<p>MDH and WDHS will support local health departments and UC to provide expertise/support to UC on identification of risks and assessment of risk to the public posed by spilled oil or hazardous substances. This includes:</p> <ul style="list-style-type: none"> - helping to determine what levels of contaminants are harmful, - what methods are appropriate to measure contaminants, - communication of risk to the public, and - helping make determinations relating to when public health risk has been effectively mitigated.
<p>US Fish & Wildlife Service (USFWS)</p>	<p>The USFWS is responsible for management of 15,006 acres of lands and waters within the inland zone sub-area, migratory birds, federally-listed threatened and endangered species, inter-jurisdictional fishes, and their habitat. The Refuge District Manager, Assistant District Manager, or Law Enforcement Officer is the initial Refuge point of contact for any spill response.</p> <p>During a response occurring on USFWS lands, USFWS may be involved in the decision-making processes by serving as a Unified Commander.</p> <ul style="list-style-type: none"> - USFWS may provide services through the Incident Command System, as requested by the Incident/Unified Command, within the Wildlife Branch (Operations) or Environmental Unit (Planning). - USFWS may also provide responders with information about wildlife and fishery resources in the defined inland zone sub-area, recommendations for preventing/minimizing spill impacts to Refuge resources, assistance to identify response staging and access areas within the Refuge, and participation in Shoreline Cleanup and Assessment Technique (SCAT) teams if requested. - USFWS will also fulfill endangered species consultation responsibilities or assist obtaining other required federal wildlife permits, as necessary. - USFWS may also assist operations supporting or overseeing reconnaissance, transport, recovery, salvage, deterrent, and rehabilitation of wildlife. - The USFWS may also provide assistance in overseeing disinfection of boats and equipment prior to use to prevent the spread of aquatic nuisance species. - The USFWS has law enforcement officers that may assist in evidence collection and public safety. - The USFWS will also restore fish and wildlife resources impacted by spills through the Department of the Interior’s Natural Resource Damage Assessment (NRDA) trustee authorities. NRDA actions are completed in coordination with, but separately from, response assistance actions and may include data and sample collection during the spill.

<p>National Park Service (NPS)</p>	<p>The NPS works to protect Minnesota and Wisconsin natural, cultural, and recreational resources associated with the St Croix and Lower St. Croix National Scenic Riverway and the Mississippi National River and Recreation Area. They support response efforts as natural resource federal trustees.</p>
<p>US Department of Agriculture, Animal Plant Health Inspection Service (APHIS), Wildlife Services (WS)</p>	<p>USDA APHIS WS has no intrinsic authorities of its own that directly apply to wildlife issues in a chemical or oil spill event. It does however, because of its other wildlife expertise, have extensive operational and technical capabilities to assist with proper humane capture, handling, hazing, transport, and other issues that typically arise in oil spill situations. The Agency implements sound and integrated surveillance, deterrence and capture techniques and transport as part of regular day-to-day work activities.</p> <p>In addition, USDA WS is an emergency response agency that operates under the National Response Framework (NRF) and participates in emergency response in all regions of the United States working closely with other federal, state, tribal and local governments, along with the private sector to aid and coordinate during all-hazards emergencies, including oil spills. The Agency has the capability to respond to an incident under the Surveillance and Emergency Response System (SERS). SERS, an essential component of the USDA Wildlife Services National Wildlife Disease Program, serves as the primary emergency response contact point within APHIS WS. Incident Response Teams (IRT) are made up of wildlife biologists and specialists that act as first responders. Team members have current medical clearances for personal protective equipment, HAZWOPER training and other specialized training, extensive Incident Command System training and have been deployed to oil spill and other emergency response incidents.</p>

<p>US Environmental Protection Agency (US EPA) Region 5</p>	<p>US Environmental Protection Agency (EPA) Region 5 has the lead federal jurisdiction for response to oil and hazardous materials incidents throughout the inland zone and provides the On-Scene Coordinator (OSC). The OSC is the lead federal official for spill response. The OSC is engaged in directing the work of the RP pursuant to EPA’s CERCLA or OPA authority and is responsible for coordination of all the agencies by ensuring that an ICS is established.</p> <p>The OSC is the point of contact for the coordination of federal efforts with those of the local response community. The OSC will initially work in support of local incident command until the response has progressed to a point where federal lead is required.</p> <p>The OSC shall, to the extent practicable:</p> <ul style="list-style-type: none"> - Collect pertinent facts about the discharge or release, such as its source and cause; - Identify potentially responsible parties; determine the nature, amount, and location of discharged or released materials; the probable direction and time of travel of discharged or released materials; whether the discharge is a worst-case discharge; - Evaluate the pathways to human and environmental exposure and the potential impact on human health, welfare, and safety and the environment; - Determine whether the discharge or release poses a substantial threat to the public health or welfare; - Establish the potential impact on natural resources and property which may be affected and priorities for protecting human health and welfare and the environment; - Complete and appropriate cost documentation. <p>The OSC shall ensure that the Natural Resource Trustees are promptly notified of discharges or releases and shall coordinate all response actions with the trustees. The OSC should ensure that all appropriate public and private interests are kept informed and that their concerns are considered throughout a response to the extent practicable.</p>
<p>Agency for Toxic Substances and Disease Registry (ATSDR)</p>	<p>ATSDR protects communities from harmful health effects related to exposure to natural and man-made hazardous substances. They do this by responding to environmental health emergencies; investigating emerging environmental health threats; conducting research on the health impacts of hazardous waste sites; and building capabilities of and providing actionable guidance to state and local health partners.</p>
<p>US Army Corps of Engineers (US ACE)</p>	<p>US Army Corps of Engineers (US ACE) staff are not trained or permitted to take part in spill response activity. Locks and dams may be accessed for use by responders, pending Lockmaster approval.</p>
<p>US Coast Guard (USCG)</p>	<p>The USCG may provide support to the UC if requested by the EPA OSC. Examples of such support include acting as first federal official on-scene until arrival of the pre-designated EPA OSC, monitoring of response contractor work at the request of the EPA OSC, and air operational support.</p>

Incident Name: _____	2. Operational Period to be covered by IAP (Date/Time) From: <u>DISCOVERY</u> To: <u>OPERATIONAL PERIOD #1</u> _____ _____	IAP COVER SHEET Minneapolis/St. Paul Inland Zone Sub-area
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INITIAL INCIDENT ACTION PLAN

The items below are included in this Incident Action Plan

- [ICS 202](#) Response Objectives (Select from list as appropriate)
- [ICS 234](#) Work Analysis Matrix (Incident specific objectives from ICS 202, w/strategies and tactics/tasks)
- [ICS 207](#) Organization Chart
- [ICS 204](#) Assignment List (Fill in operations personnel contact name, incident-specific assignments & resource summary)
- [ICS 205](#) Incident Communications Plan (Phone/Radio Contact list)
- [ICS 206](#) Medical Plan (Medical aid stations, hospitals and emergency procedures)
- [ICS 223](#) Health and Safety Message (General Safety Message and Major Hazards/ Risks)
- [ICS 214](#) Unit Activity Log (Details of unit activity, including team activity or individual activity)

Other Attachments

The following attachments are not included in the IAP template. Please check and include any additional forms or attachments to be added to this IAP.

- [ICS 208 Site Safety and Control Plan\(s\)](#)
(Unless otherwise specified, every organization shall respond in accordance with the safety policies and procedures of their respective organizations)
- [ICS 213 General Message Form](#)
(For issuing approved information releases from the IC to the JPIC. (PIO's))
- [ICS 225 Maps / Charts](#)
(Select and add maps, as necessary)
- [ICS 232 Resources at Risk Summary](#)
(Sensitive areas list of priorities. Refer to Inland Sensitivity Atlas Maps & Figures. Add tables or maps, as necessary)
- [Weather Forecasts / River flow – currents – conditions](#)
- [Insert Additional Attachment - Delete if not needed](#)
- [Insert Additional Attachment - Delete if not needed](#)

General Incident Summary

Incident Information and Incident Status:

(Include Incident location, latitude/longitude, estimated quantity spilled, spill rate etc.)

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

Incident Name:

ICS – 202 INCIDENT OBJECTIVES
Minneapolis/St. Paul Inland Zone Sub-area

Objectives

1. Ensure the health and safety of the public and response personnel. (e.g. water intakes, air monitoring) and resources downstream.
2. Secure the incident scene, secure all evidence, restrict river and road traffic as necessary.
3. Conduct all the appropriate notifications, including notifications to downstream communities.
4. Establish Incident Command /Unified Command (IC/UC) and establish an Incident Command Post (ICP).
5. Provide and manage necessary communications for all response personnel.
6. Inform and update the affected public, governmental officials and news media on the status and progress of response actions.
7. Conduct response operations to control/stop the source of the spill, contain, recover or exclude released material and minimize response related environmental impacts.
8. Evaluate resources-at-risk and protect downstream sensitive resources and minimize response related environmental impacts.
9. Coordinate response actions and resource information with natural resource trustees and the Natural Resource Damage Assessment and Restoration (NRDAR) process.
10. Implement wildlife deterrence, reconnaissance, recovery, rehabilitation, and release procedures.
11. Additional Objectives - Delete if not necessary
12. Additional Objectives - Delete if not necessary
13. Additional Objectives - Delete if not necessary
14. Additional Objectives - Delete if not necessary
15. Additional Objectives - Delete if not necessary

Incident Name:

ICS – 234 WORK ANALYSIS MATRICES
Minneapolis/St. Paul Inland Zone Sub-area

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>
UNIFIED COMMAND	UNIFIED COMMAND	<p>Develop a response structure</p> <p><input type="checkbox"/> Determine viable Responsible Party</p> <p><input type="checkbox"/> Integrate company into the Unified Command</p>	<p><input type="checkbox"/> Determine Responsible Parties (RP)</p> <p><input type="checkbox"/> Determine strategies and tactics with expected time frame with responsible party and their contractor</p> <p><input type="checkbox"/> Hire a response contractor(s) if RP not adequately responding</p> <p><input type="checkbox"/> Open Oil Pollution fund to conduct cleanup and oversight of RPs if needed</p>	_____
		<p>Establish Unified Command and establish Incident Command Post and/or Emergency Operations Centers</p> <p><input type="checkbox"/> Integrate organizations, including into ICS</p> <p><input type="checkbox"/> Develop the IAP</p>	<p><input type="checkbox"/> Develop feasible response alternatives</p> <p><input type="checkbox"/> Open the Oil Spill Liability Trust Fund (OSLTF) for Pollution Removal Fund Authorization (PRFA)</p> <p><input type="checkbox"/> For technical assistance or funding, request help from Federal agencies (US EPA)</p> <p><input type="checkbox"/> For technical assistance, request help from State agencies and/or Tribes</p> <p><input type="checkbox"/> Review data with local, state, tribal, and federal health experts</p>	_____
	SAFETY	<p>Ensure protection of health and safety of the public and response personnel</p> <p><input type="checkbox"/> Establish road, rail, and airspace controls</p> <p><input type="checkbox"/> Establish shore/land perimeter control areas</p> <p><input type="checkbox"/> Temporally shut down public boat launches and tour boats if necessary</p>		_____
		<p><input type="checkbox"/> Develop and implement an all-agency staff safety plan</p> <p><input type="checkbox"/> Written Health and Safety Plan (HASP) (if hazmat or more than one operational period)</p> <p><input type="checkbox"/> Prepare Boat Safety Check List and Float Plan for boat crews</p>	<p><input type="checkbox"/> Assign a safety officer(s)</p>	_____

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>
LIAISON	Provide notification to all impacted communities, states, federal agencies, including downstream notifications	<input type="checkbox"/> Ensure notifications to principal partners, local, state, tribal, federal responders, and land owners such as USFWS and tribes <input type="checkbox"/> Ensure notifications to downstream states, municipalities, drinking water intakes, tribes, and economically sensitive businesses	<input type="checkbox"/> Assign person to track proper notifications <input type="checkbox"/> Contact private and public water supply utilities <input type="checkbox"/> Follow Notification List <input type="checkbox"/> Establish a Natural Resource Damage Assessment & Restoration (NRDAR) Liaison <input type="checkbox"/> Issue Federal Notice of Interest to RPs <input type="checkbox"/> USFWS, Tribal, and State agencies identify the liaison(s) representing the natural resource trustees	_____
	Coordinate and release information to ICS personnel, media, and other appropriate organizations	<input type="checkbox"/> Establish interagency and JPIC - PIO liaisons <input type="checkbox"/> Develop a multi-agency communications plan <input type="checkbox"/> Provide Information resources to all organization needs <input type="checkbox"/> Provide information resources to ICPs and EOCs (and JPIC) <input type="checkbox"/> Provide timely situation updates to SEOC or local EOCs	<input type="checkbox"/> Local law enforcement, USCG, USFWS law enforcement, Tribal law enforcement or conservation officers, and state conservation officers and wardens temporarily shut down impacted areas, boat ramps, and other sites used by the public <input type="checkbox"/> USCG temporarily shut down river traffic if necessary <input type="checkbox"/> County and state emergency managers, tribes, and local Sheriff provide emergency communications to impacted public <input type="checkbox"/> Assign Public Information Officers to specific locations <input type="checkbox"/> Submit updates and situation reports (SitReps) at requested times <input type="checkbox"/> Provide Governor's briefings <input type="checkbox"/> Reactive: Respond to media inquiries	_____

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>
OPERATIONS SECTION	LAW ENFORCEMENT	<p>Secure the incident scene and secure all evidence</p> <ul style="list-style-type: none"> <input type="checkbox"/> Establish river traffic control, river-traffic evacuation, no-boating area <input type="checkbox"/> Secure scene immediately <input type="checkbox"/> Collect evidence <input type="checkbox"/> Prevent or minimize movement of evidence <input type="checkbox"/> Evacuation / Shelter-in-place and warnings of citizens at risk <input type="checkbox"/> Notify and evacuate, if necessary, house boats and house boat owners and occupants 	<ul style="list-style-type: none"> <input type="checkbox"/> USCG / Sheriff lead on major navigable River Traffic management <input type="checkbox"/> Police / Sheriff lead on road and rail traffic control and inland lakes/ivers <input type="checkbox"/> Tribal Public Safety/Conservation Officers lead on Tribal lands <input type="checkbox"/> Collect photo evidence and document the scene <input type="checkbox"/> Coordinate with USFWS law enforcement, and state conservation officers and wardens to ensure collection and storage of evidence to enforce federal and state wildlife laws 	_____
	LAND-SOURCE OR WATER OPERATIONS	<p>Conduct operations to stop the spill, contain, recover or exclude released material in the inland zone sub-area</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mobilize company responders, local spill COOP, first responders, county emergency government and hazmat teams, state and federal responders and their contractors <input type="checkbox"/> Utilize company and locally stored equipment such as oil spill boom, sorbents, tanker trucks, vacuum units, oil collection equipment or pre-staged response equipment <input type="checkbox"/> Mobilize local personnel and resources <input type="checkbox"/> Activate oil boom collection and recovery plan 	<ul style="list-style-type: none"> <input type="checkbox"/> Contain and stabilize oil-sources <input type="checkbox"/> Establish ignition source controls in hot zone <input type="checkbox"/> Safely collect materials without creating nuisance conditions <input type="checkbox"/> Implement an oil recovery plan <input type="checkbox"/> Establish perimeter and hot zone <input type="checkbox"/> Evaluate the control of river level to facilitate spilled product collection and control (note: changing levels can cause larger smear zones) 	_____

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>
WILDLIFE	Reconnaissance for impacted fish and wildlife	<input type="checkbox"/> Establish wildlife branch to prevent and respond to oiled wildlife <input type="checkbox"/> Prepare to implement deterrence measures to keep wildlife away from the oil <input type="checkbox"/> Prepare to recover and rehabilitate oiled wildlife	<input type="checkbox"/> Wildlife Branch will implement the following Plans, as necessary: <ul style="list-style-type: none"> - “Wildlife Reconnaissance and Recovery Plan” to guide the finding and capture of oiled animals - “Wildlife Stabilization and Transport Plan” to provide initial veterinary care for recovered oiled wildlife and to transport animals to rehabilitation areas - “Wildlife Rehabilitation Plan” to rehabilitate impacted animals - “Wildlife Hazing” to keep wildlife from oiled areas <input type="checkbox"/> Wildlife Branch or other resource managers will oversee recovery of oiled wildlife and hazing operations <input type="checkbox"/> Wildlife Branch will oversee wildlife care and rehabilitation of oiled wildlife, as necessary <input type="checkbox"/> Wildlife Branch Director will ensure the RP contracts with a licensed wildlife rehabilitation organization to provide rehabilitation and other professional services	_____
	Conduct operations to monitor releases to the environment to support public safety personnel and the residents including commercial and recreational boating, and temporarily moored houseboats	<input type="checkbox"/> Reconnaissance by IC organization staff, (reminder: need safety plan) <input type="checkbox"/> Reconnaissance by compilation of information by others <input type="checkbox"/> Joint reconnaissance with local authorities <input type="checkbox"/> Air- flight reconnaissance and reporting	<input type="checkbox"/> Establish & deploy Reconnaissance Team(s) <input type="checkbox"/> Consider variety of resources for reconnaissance such as local, state, tribal, federal or private air recon, EPA ERT or NOAA, or private resources to provide spill trajectories <input type="checkbox"/> Wildlife Reconnaissance and Recovery Teams provide real time field situational updates on the location of oil and related environmental impacts to the Planning Section Environmental Unit to help direct Shoreline Cleanup Assessment Technique (SCAT)	_____
RECONNAISSANCE & MONITORING	<input type="checkbox"/> Conduct air monitoring and water sampling <input type="checkbox"/> Coordinate monitoring with the Environmental Unit, the NRDAR Liaison, and Wildlife Branch.	<input type="checkbox"/> Conduct perimeter air sampling, water sampling at scene and down river <input type="checkbox"/> Provide environmental monitoring data and information as part of regular IC briefings, which include the Environmental Unit and the NRDAR Liaison and the Wildlife Branch	_____	

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>	
PLANNING SECTION	ENVIRONMENTAL	Evaluate resources at risk and protect sensitive resources in the inland zone sub-area.	<input type="checkbox"/> Establish an Environmental Unit to identify and evaluate sensitive resources public health considerations	<input type="checkbox"/> Request assistance from health agencies, USFWS, or State agencies <input type="checkbox"/> Open the Oil Spill Liability Trust Fund (OSLTF) for Pollution Removal Fund Authorization (PRFA) <input type="checkbox"/> Initiate Endangered Species Act Section 7 emergency consultation <input type="checkbox"/> Establish linkage between Planning Section Environmental Unit and the Operations Sections for technical assistance on methods to avoid and minimize response related injury to natural resources and public health	_____
			<input type="checkbox"/> Conduct spill modeling and spill trajectories <input type="checkbox"/> Develop a monitoring plan for water quality	<input type="checkbox"/> Provide assessment information to Unified Command <input type="checkbox"/> Contact air and water experts on agency call back lists (examples include hydraulic personnel, state water division contacts, biologists) <input type="checkbox"/> Conduct spill trajectory and time of travel to predict downstream impacts	_____
			<input type="checkbox"/> Coordinate with Wildlife Branch to identify and evaluate sensitive resources	<input type="checkbox"/> USFWS, and/or State agencies, as well as Tribes if applicable, will identify and evaluate sensitive natural resources, including seasonal and site-specific conditions <input type="checkbox"/> USFWS, and/or State agencies, as well as Tribes if applicable, will make a preliminary determination of the extent to which planned response actions may affect natural resources and suggest measures to avoid and minimize impacts <input type="checkbox"/> USFWS, and/or State agencies, as well as Tribes if applicable, will recommend and advise implementation of the developed Response Strategies <input type="checkbox"/> Appropriate agencies and personnel will develop: Wildlife Reconnaissance and Recovery Plan; Wildlife Hazing Plan; Wildlife Stabilization and Transport Plan; Wildlife Rehabilitation Plan	_____

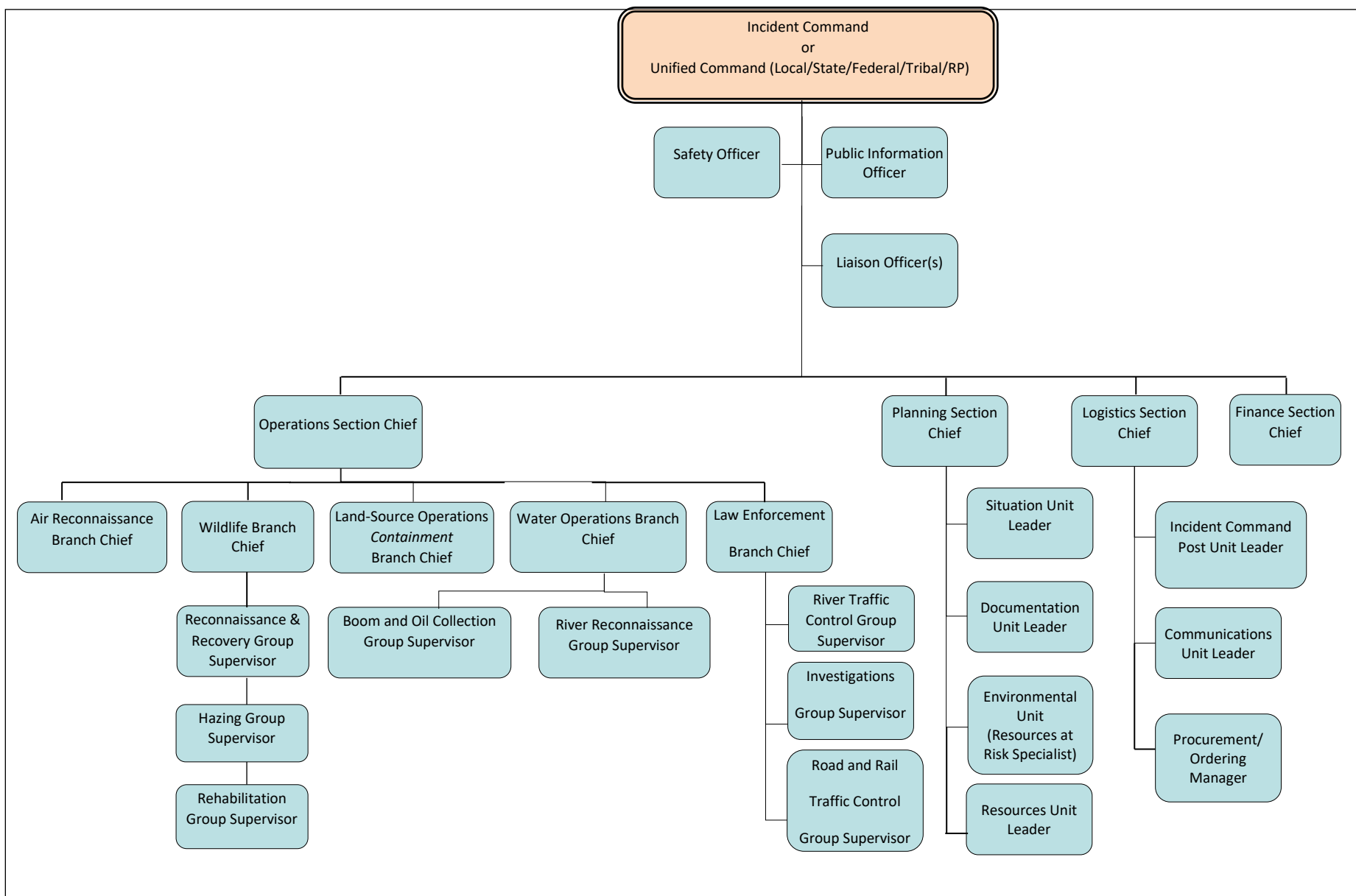
Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>	
LOGISTICS SECTION	DOCUMENTATION	Ensure proper Documentation of the incident	<input type="checkbox"/> Request the NRDAR Liaison to coordinate the natural resource trustees to make a preliminary determination of the need for emergency restoration <input type="checkbox"/> Coordinate collection, analysis, and results (including photo documentation) of environmental media (soils, sediments, water, etc.) and dead or dying fish and wildlife with natural resource trustee law enforcement via the NRDAR Liaison. Trustees may collect ephemeral data. <input type="checkbox"/> Establish linkage between Planning Section Environmental Unit and the Operations Sections for technical assistance on methods to avoid and minimize response related injury to natural resources and public health, including preventing the introduction of aquatic nuisance species as boats and equipment are mobilized from outside the local area.	_____	
	RESOURCES	Acquisition and delivery of resources such as equipment, materials etc.	<input type="checkbox"/> Establish a documentation unit to properly document response (at command post) <input type="checkbox"/> Data management for ICS	<input type="checkbox"/> Coordinate collection and documentation of evidence with USFWS, and/or State agencies (as applicable) for respective fish and wildlife enforcement actions and potential NRDAR actions <input type="checkbox"/> Collect agency evidence for identified enforcement issues <input type="checkbox"/> Track expenses for cost recovery	_____
			<input type="checkbox"/> Develop a river traffic management plan	<input type="checkbox"/> Assign staff to create maps, track personnel, catalog resources, etc.	_____
	INCIDENT COMMAND POST	Establish incident facilities including the command post, staging areas & other facilities as incident develops	<input type="checkbox"/> Provide resources for response, Trained Personnel and Equipment.	<input type="checkbox"/> Internet, telecommunications, common operating picture capability <input type="checkbox"/> Portable potties rental <input type="checkbox"/> Food & water	_____

Objectives <i>Desired Outcome</i>		Recommended Strategies <i>General Plan and Direction</i>	Recommended Tactics or Tasks <i>How, Who, What, Where, When</i>	Status <i>Operational Period # 1</i>
COMMUNICATION	Provide and manage communications	<input type="checkbox"/> Implement and maintain communications with all incident command posts, emergency operations centers and responders	<input type="checkbox"/> Assign a communications coordinator (unit leader), make a phone list, etc. <input type="checkbox"/> Request additional communication resources if needed (e.g., 800 MHz radios)	_____
	PROCUREMENT	Ensure procurement of materials and supplies & administer accounts receivable and payable to contract and non-contract vendors	<input type="checkbox"/> Establish a Procurement unit and Ensure procurement of materials and supplies	<input type="checkbox"/> Ensure separate accounting of all contracts specifically related to the emergency incident and of all purchases within the enactment of the emergency incident management plan. <input type="checkbox"/> Obtain authorization to initiate and finalize purchases <input type="checkbox"/> Interpret and initiate contracts/agreements to minimize costs <input type="checkbox"/> Maintain log of all purchases related to the incident and initiate the Procurement Summary Report

Incident Name:

**ICS – 207 INCIDENT ORGANIZATION CHARTS
Minneapolis/St. Paul Inland Zone Sub-area**

Initial Command Structure for the first operational period.



1. Incident Name: _____	2. Operational Period # 1: _____	ICS – 204 ASSIGNMENT LIST Minneapolis/St. Paul Inland Zone Sub-area
	3. Section: <u>Operations</u>	
	4. Division/Group: <u>Law Enforcement</u>	

5. Agencies Involved in Law Enforcement Group

Agencies that might play a role in Law Enforcement Group:

- Counties and Emergency Management
- Tribes
- Local Fire, Police, Sheriff and Hazmat Teams
- US Fish and Wildlife Service (USFWS)
- State Department of Natural Resources
- State Environmental Agency
- US Coast Guard (USCG)

Agency General Roles and Responsibilities: Refer to the Roles and Responsibilities Table provided in this Incident Action Plan

6. Recommended Strategies and Tactics

- Establish river traffic control, river-traffic evacuation, no-boating area: Sheriff lead on River Traffic management.
- Secure scene immediately: Police / Sheriff lead on road and rail traffic control
- Collect photo evidence and document the scene
- Coordinate with USFWS law enforcement and state conservation officers and wardens to ensure collection and storage of evidence to enforce federal and state wildlife laws

7. Incident-Specific Assignments

Insert Specific Assignments

8. Special Instructions for Division/Group

Insert special instructions

9. Operations Personnel (Add rows as necessary)

Title	Name	Affiliation	Emergency Contact #	Contact #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Communications: Refer to the Emergency Contact List provided in this Incident Action Plan

10. Resource Summary (Add rows as necessary)

ID	Resource Type	Description/ Location	Quantity	Size	Status	Notes/ Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

11. Additional Information

Insert additional information if necessary

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

1. Incident Name: _____	2. Operational Period # 1: _____	ICS – 204 ASSIGNMENT LIST Minneapolis/St. Paul Inland Zone Sub-area
	3. Section: <u>Operations</u>	
	4. Division/Group: <u>Containment</u>	

5. Agencies Involved in Contain Release Group

Agencies that might play a role in Containment Group:

- Responsible Party/Facility/Industry/Contractors
- Counties and Emergency Management
- Local Fire, Police, Sheriff, and Hazmat Teams
- State Department of Natural Resources
- State Environmental Agency
- US Environmental Protection Agency (US EPA) Region 5

Agency General Roles and Responsibilities: Refer to the Roles and Responsibilities Table provided in this Incident Action Plan

6. Recommended Strategies and Tactics

- Mobilize company responders, local spill Co-op, first responders, county emergency government and hazmat teams, state and federal responders and their contractors.
- Utilize company and locally stored equipment such as oil spill boom, sorbents, tanker trucks, vacuum units, oil collection equipment or pre-staged response equipment.
- Mobilize local personnel and resources.
- Activate Spill Response Contractors (if company response too slow or inadequate).
- Activate and implement oil boom collection and recovery plan.
- Contain and stabilize oil sources.
- Evaluate the control of river level to facilitate spilled product collection and control (note: changing levels can cause larger smear zones).

7. Incident-Specific Assignments

Insert Specific Assignments

8. Special Instructions for Division/Group

Insert special instructions

9. Operations Personnel (Add rows as necessary)

Title	Name	Affiliation	Emergency Contact #	Contact #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Communications: Refer to the Emergency Contact List provided in this Incident Action Plan

10. Resource Summary (Add rows as necessary)

ID	Resource Type	Description/ Location	Quantity	Size	Status	Notes/ Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

11. Additional Information

Insert additional information if necessary

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

1. Incident Name: _____	2. Operational Period # 1: _____	ICS – 204 ASSIGNMENT LIST Minneapolis/St. Paul Inland Zone Sub-area
	3. Section: <u>Operations</u>	
	4. Division/Group: <u>Wildlife Branch</u>	

5. Agencies Involved in Wildlife Recovery & Rehabilitation Group

Agencies that might play a role in the Wildlife Branch:

- Responsible Party/Facility/Industry/Contractors
- Tribes
- State Department of Natural Resources
- State Environmental Agency
- USDA APHIS Wildlife Services (USDA WS)
- US Fish and Wildlife Service (USFWS)

Agency General Roles and Responsibilities: Refer to the Roles and Responsibilities Table provided in this Incident Action Plan

6. Recommended Strategies and Tactics

- Establish a Wildlife Branch to respond to threats and reports of oiled wildlife
 - Request assistance from USFWS, MDNR, or MDEQ and/or USDA-WS
 - Conduct wildlife reconnaissance
- Prepare to deter wildlife away from the incident
- Prepare to recover and rehabilitate oiled wildlife
 - Determine the potential need for professional and volunteer rehabilitation

Wildlife Branch will implement the following Plans, as necessary:

- “Wildlife Reconnaissance and Recovery Plan” to guide the finding and capture of oiled animals
- “Wildlife Stabilization and Transport Plan” to provide initial veterinary care for recovered oiled wildlife and to transport animals to rehabilitation areas
- “Wildlife Hazing Plan”
- “Wildlife Rehabilitation Plan”

7. Incident-Specific Assignments

Insert specific assignments

8. Special Instructions for Division/Group

Insert special instructions

9. Operations Personnel (Add more rows as necessary)

Title	Name	Affiliation	Emergency Contact #	Contact #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Communications: Refer to the Emergency Contact List provided in this Incident Action Plan

10. Resource Summary (Add more rows as necessary)

ID	Resource Type	Description/ Location	Quantity	Size	Status	Notes/ Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

11. Additional Information

Insert additional information if necessary

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

1. Incident Name: _____	2. Operational Period # 1: _____	ICS – 204 ASSIGNMENT LIST Minneapolis/St. Paul Inland Zone Sub-area
	3. Section: <u>Operations</u>	
	4. Division/Group: <u>Reconnaissance & Monitoring</u>	

5. Agencies Involved in Reconnaissance and Monitoring Group

Agencies that might play a role in Reconnaissance and Monitoring Group:

- Responsible Party/Facility/Industry/Contractors
- Tribes
- State Department of Natural Resources
- State Environmental Agency
- US Fish and Wildlife Service (USFWS)
- US Environmental Protection Agency (US EPA) Region 5
- US Coast Guard (USCG)

Agency General Roles and Responsibilities: Refer to the Roles and Responsibilities Table provided in this Incident Action Plan

6. Recommended Strategies and Tactics

- Establish and deploy Reconnaissance Team(s)
- Reconnaissance by IC/UC organization staff, (reminder need safety plan)
- Reconnaissance by compilation of information by others
- Joint reconnaissance with local authorities
- Air-flight reconnaissance and reporting
- Consider variety of resources for reconnaissance such as local, state, federal or private air recon,
- Conduct air monitoring and water sampling. Conduct perimeter air sampling, water sampling at scene and down river
- Conduct monitoring with the Planning Section’s Environmental Unit and the NRDAR Liaison.
- Provide environmental monitoring data and information as part of regular IC briefings, which include the Environmental Unit and the NRDAR Liaison

7. Incident-Specific Assignments

Insert specific assignments

8. Special Instructions for Division/Group

Insert special instructions

9. Operations Personnel (Add more rows as necessary)

Title	Name	Affiliation	Emergency Contact #	Contact #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Communications: Refer to the Emergency Contact List provided in this Incident Action Plan

10. Resource Summary (Add more rows as necessary)

ID	Resource Type	Description/ Location	Quantity	Size	Status	Notes/ Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

11. Additional Information

Insert additional information if necessary

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

1. Incident Name: _____	2. Operational Period # 1: _____	ICS – 204 ASSIGNMENT LIST Minneapolis/St. Paul Inland Zone Sub-area
	3. Section: <u>Planning</u>	
	4. Division/Group: <u>Environmental Unit</u>	

5. Agencies Involved in Environmental Unit

Agencies that might play a role in Planning Section Environmental Unit:

- Responsible Party/Facility/Industry/Contractors
- Tribes
- State Department of Natural Resources
- State Environmental Agency
- US Fish and Wildlife Service (USFWS)
- US Environmental Protection Agency (US EPA) Region 5
- US Coast Guard (USCG)
- National Oceanic and Atmospheric Administration (NOAA)

Agency General Roles and Responsibilities: Refer to the Roles and Responsibilities Table provided in this Incident Action Plan

6. Recommended Strategies and Tactics

- Coordinate with public health agencies as well as site safety officers to identify potential public health impacts and to develop sampling and monitoring plans designed to evaluate threats to public health and worker safety.
- Identify and evaluate sensitive natural resources and cultural resources, including seasonal and site-specific conditions
- Make a preliminary determination of the extent to which planned response actions may affect natural and cultural resources and suggest measures to avoid/minimize impacts
- Make recommendations on implementation of response strategies, and coordinate closely with the Operations Section to avoid and minimize response related injury to natural resources and cultural resources
- Initiate Endangered Species Act Section 7 emergency consultation
- Coordinate with the Wildlife Branch to provide information to assist in the development of the follow plans: Wildlife Reconnaissance, Wildlife Hazing, Wildlife Recovery, Wildlife Transportation, and Wildlife Rehabilitation; and obtaining any necessary wildlife-related permits
- Conduct spill modelling and spill trajectories
- Provide information to Unified Command
- Develop a monitoring plan for water quality
- Contact air and water experts on agency call back lists (e.g., hydraulic personnel, state water contacts, biologists)
- Coordinate natural resource information with NRDAR liaison

7. Incident-Specific Assignments

Insert specific assignments

8. Special Instructions for Unit

Insert special instructions

9. Planning Personnel (Add more rows as necessary)

Title	Name	Affiliation	Emergency Contact #	Contact #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Communications: Refer to the Emergency Contact List provided in this Incident Action Plan

10. Resource Summary (Add more rows as necessary)

ID	Resource Type	Description/ Location	Quantity	Size	Status	Notes/ Comments
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

11. Additional Information

Insert additional information if necessary

Prepared By:
(Name/Title) _____

Date/Time: _____

Approved by:
(Name/Title) _____

Date/Time: _____

Incident Name: _____	Operational Period# 1		ICS – 205 INCIDENT COMMUNICATION PLAN Minneapolis/St. Paul Inland Zone Sub- area		
	From:	To:			
Position	Name/Affiliation	Phone #	E-Mail	Current Location	
IC or UC	(Add or remove rows as necessary)				
Incident Commander(s)					
Safety Officer					
Information Officer					
Liaison Officer					
Operations	(Add or remove rows as necessary)				
Section Chief					
Land Ops Branch Chief					
Water Ops Branch Chief					
Air Reconnaissance Branch Chief					
Wildlife Branch Chief					
Law Enforcement Branch Chief					
Logistics	(Add or remove rows as necessary)				
Section Chief					
ICP Unit Leader					
Communications Unit Leader					
Procurement/Ordering Manager					
Planning	(Add or remove rows as necessary)				
Section Chief					
Situation Unit Leader					
Documentation Unit Leader					
Environmental Unit Leader					
Resource Unit Leader					
Finance	(Add or remove rows as necessary)				
Section Chief					
Prepared By: (Name/Title) _____			Date/Time: _____		
Approved By: (Name/Title) _____			Date/Time: _____		

MINNEAPOLIS/ST. PAUL INLAND ZONE SUB-AREA EMERGENCY CONTACT LIST

NAME	ORGANIZATION	Emergency #	Phone #	E-Mail	Other (Radio)
Local (Add rows as necessary)					
911					
Terry Stoltzman	Anoka Co. EMA		763-274-8021	Terry.stoltzman@co.anoka.mn.us	
Deb Paige	Carver Co. EMA		952-361-1292	dpaige@co.carver.mn.us	
B.J. Battig	Dakota Co. EMA		651-438-4532	Bj.battig@co.dakota.mn.us	
Eric Waage	Hennepin Co. EMA		612-596-0252	Eric.waage@hennepin.us	
Judson Freed	Ramsey Co. EMA		651-266-1019	Judd.freed@co.ramsey.mn.us	
Scott Haas	Scott Co. EMA		952-496-8381	shaas@co.scott.mn.us	
Douglas Berglund	Washington Co. EMA		651-430-7682	Douglas.berglund@co.washington.mn.us	
Barret Lane	City of Minneapolis		612-673-3747	Barret.lane@minneapolismn.gov	
Rick Schute	City of Saint Paul		651-755-9205	Rick.schute@stpaul.gov	
Gary Brown	Pierce Co. EMA		715-273-6751	gbrown@co.pierce.wi.us	
Lisa McMahon	Polk Co. EMA		715-485-9280	Lisa.mcmahon@co.polk.wi.us	
Natasha Cardinal	St. Croix Co. EMA		715-381-4911	natasha.cardinal@sccwi.gov	
MPLS Water Works	Minneapolis Drinking water Intake	612-661-4949	612-202-3463	Thomas.Anderson@minneapolismn.gov	
Tribal (Add rows as necessary)					
Gregory Hayes	Shakopee Mdewakanton Sioux Community		952-233-9131	Gregory.hayes@mdfire.org	
Martin Schyler	Prairie Island Indian Community		651-385-4178	Schyler.martin@piic.org	
Monte Fronk	Mille Lacs Band of Ojibwe		320-362-0435	Monte.fronk@millelacsband.com	
Clifford Benjamin	St. Croix Chippewa Indians of Wisconsin		715-349-2195	cliffordb@stcroixtribalcenter.com	
Adam McGeshick	GLIFWC		715-682-6619 x2113	adammcgeshick@glifwc.org	
State (Add rows as necessary)					
MN Duty Officer	On-Call	651-649-5451 800-422-0798			
Dorene Fier-Tucker	Minnesota Pollution Control Agency		651-757-2161	Dorene.fier-tucker@state.mn.us	
Lucia Hunt	Minnesota Dept. of Agriculture		651-201-6637	lucia.hunt@state.mn.us	
Ron Wieland	Minnesota Dept. of Natural Resources		651-259-5157	Ronald.wieland@state.mn.us	
Lori Naumann	Nongame Wildlife and Education		651-259-5148	Lori.naumann@state.mn.us	
Cynthia Osmundson	Nongame Wildlife and Education		651-259-5104	Cynthia.osmundson@state.mn.us	

Wildlife Rehabilitation Center	Minnesota DNR Nongame wildlife		651-486-9453	https://wrcmn.org/	
Bill Glesener	MN Interagency Fire Center		218-322-2709	bill.glesener@state.mn.us	
WI Spill Hotline	Wisconsin Dept. of Natural Resources	800-943-0003			
Jayson Schrank	Wisconsin Dept. of Natural Resources		715-410-8841	Jayson.schrank@wisconsin.gov	
Lisa Olson-McDonald	Wisconsin Emergency Mgmt.		715-839-3825	Lisa.olsonmcdonald@wisconsin.gov	
Amy Spong	MN State Historic Preservation Office		651-201-3287	MNSHPO@state.mn.us	
WI SHPO	WI State Historic Preservation Office		608-261-2457	compliance@wisconsinhistory.org	
Federal (Add rows as necessary)					
National Response Center	NRC	800-424-8802	800-424-8802		
US Department of the Interior	DOI	215-266-5155	215-266-5155		
US EPA Region 5	EPA	312-353-2318	312-353-2318		
David Morrison, OSC	EPA		651-706-4116	morrison.david@epa.gov	
Reena Bowman	USFWS	920-634-5435	952-252-0092 x208	Reena_Bowman@fws.gov	
Annette Trowbridge	USFWS	612-702-9581	612-713-5104	annette_trowbridge@fws.gov	
MSD St. Paul	USCG	314-269-2332	952-806-0021		
St. Paul District	USACE		651-290-5200	michelle.m.shafer@usace.army.mil	
Upper St. Anthony L&D	USACE	651-290-5936			
Lower St. Anthony L&D	USACE	651-290-5936	612-332-6864		
Lock & Dam 1	USACE	651-290-5936	612-724-2971		
Lock & Dam 2	USACE	651-290-5828	651-437-3150	brian.p.gray@usace.army.mil	
Lock & Dam 3	USACE	651-388-5794	651-388-5794		
Chanhassen Weather Forecast Office	NOAA	952-361-6671	952-361-6670	Nws.twincities@noaa.gov	
Responsible Party (Add rows as necessary)					
Private (Add rows as necessary)					
	Wakota CAER Spill Co-op		651-226-3071		

1. Incident Name:

2. Operational Period# 1

From: _____

To: _____

**ICS – 206 MEDICAL PLAN
Minneapolis/St. Paul Inland Zone
Sub-area**

3. First Aid Stations (Add rows as needed)

Name	Location	EMT (On-Site)		Phone	Radio
		Yes	No		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

4. Transportation (Ground and/or Ambulance Services) (Add rows as needed)

Name	Location	EMT (On-Site)		Phone	Radio
		Yes	No		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

5. Hospitals (Add rows as needed)

Name	Location	Helipad		Burn Center		Phone	Radio
		Yes	No	Yes	No		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

6. Special Medical Emergency Procedures

Insert special procedures

Prepared By:

(Name/Title) _____

Date/Time: _____

Approved by:

(Name/Title) _____

Date/Time: _____

1. Incident Name: _____	2. Operational Period# 1		ICS – 223 HEALTH AND SAFETY MESSAGE Minneapolis/St. Paul Inland Zone Sub-area
	From: _____	To: _____	

3. Potential Hazards

Insert potential hazards

4. General Safety Concerns

Insert general safety concerns

5. Additional Information

Insert additional information if necessary

Prepared By: (Name/Title) _____	Date/Time: _____
------------------------------------	------------------

Approved by: (Name/Title) _____	Date/Time: _____
------------------------------------	------------------

1. Incident Name: _____	2. Operational Period# 1		ICS – 214 UNIT ACTIVITY LOG Minneapolis/St. Paul Inland Zone Sub-area
	From: _____	To: _____	
3. Unit name: _____	4. Unit Leader: _____		

5. Instructions for completing the form

Field	Field Title	Instructions
1.	Unit Name	For individuals: Enter tactical call sign (e.g. Checkpoint #, County EOC, etc.) or position
2.	Unit Leader	For individuals: Enter your name and call sign
3.	Personnel Assigned	For individuals: Leave blank
4.	Activity Log	Time: Enter the local time 24-hour format

6. Personnel Assigned (Add more rows if necessary)

NAME	ICS POSITION	HOME BASE/ CITY

7. Activity Log (Add more rows if necessary)

TIME	MAJOR EVENTS

Prepared By: (Name/Title) _____	Date/Time: _____
Approved by: (Name/Title) _____	Date/Time: _____

NARRATIVE: Summary (or sketch).

-