

REGION V REGIONAL RESPONSE TEAM (RRT) MEETING
CHICAGO, ILLINOIS - MAY 18-19, 1993

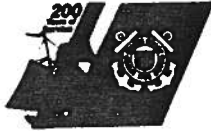
* AGENDA *

Tuesday, May 18, 1993

9:30 a.m.	Call to Order	Co-Chairs
	Status of Cercla Funded Personnel and the Impact on RRT Activities	Bob Bowden
9:45 a.m.	RRT Brochure	Ann Whelan, FEMA
10:00 a.m.	In-Situ Burning	Joe Mullin, MMS
11:00 a.m.	Countermeasures Workgroup Report/Discussion	Ken Barton, NOAA
11:30 p.m.	Facility Plan Review Report	M. Messersmith, EPA Region V
1:00 p.m.	RRT/OPA Area Committee	Ann Whelan
1:30 p.m.	OPA Workgroup Reports	Commissions
3:30 p.m.	Exercise Inventory and Tracking System	Bob Bowden
4:00 p.m.	Administrative Issues/Announcements	Open Forum
4:30 p.m.	Adjourn	

Copies of: Significant & Substantial Harm Criteria
SERLs and ~~USEPA~~MSOs that the FRP lists were sent to.

U.S. Department
of Transportation
**United States
Coast Guard**

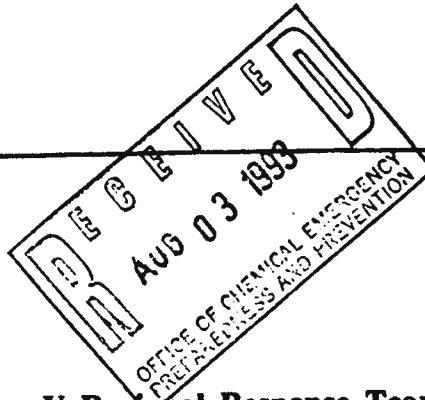


Commander,
Ninth Coast Guard District

1240 E. Ninth St.
Cleveland, Ohio 44199-2060
Staff Symbol: **mrt**
Phone: 216/522-3994

16465
29 July 1993

U.S. Environmental Protection Agency
Chemical Emergency Preparedness and
Prevention Program (HSC-9J)
ATTN: Mr. Mark Horwitz
77 W. Jackson Blvd.
Chicago, IL 60604



RE: Region V Regional Response Team (RRT) Meeting

Mark
Dear Mr. Horwitz:

As agreed at the May RRT meeting, we will hold our next meeting in conjunction with the Ohio Inland Spills Conference. Also, we will couple RRT activities with a routine meeting of the Canada-U.S. Joint Response Team (JRT). The dates are 23 and 24 September. The location will be the Toledo Portside Marriot, the same facility chosen for the Conference. Enclosure (1) lists directions to the hotel.

Enclosure (2) is a list of suggested topics for the JRT/RRT meeting. Only a couple are information items; the rest relate to work being done by individuals or workgroups of the RRT. If there is a matter you would like to discuss at the meeting, please let me know by 1 September. I will distribute an agenda and a schedule of activities three weeks prior to the meeting.

The week of 20 September will be a busy one. Consider:

- the Inland Spills Conference extends from Monday morning to early Wednesday afternoon;
- the Lake Erie Tabletop Exercise (LETTEX) is scheduled for Wednesday afternoon;
- Ken Schultz has arranged for the AMOCO Safety Tank Car to be available on Thursday for the training of interested members of the RRT;
- as noted above, the JRT and RRT will meet on Thursday and Friday; and
- at least three of the four active RRT workgroups will seek meetings prior to the meeting of the full RRT.

At this time, I anticipate scheduling JRT activities for Thursday morning. This would save the Canadian members from sitting through RRT-specific discussions. If the JRT and RRT meeting agendas prove light enough, Thursday afternoon could be freed for workgroup meetings and AMOCO Safety Tank Car training. Ken Barton has proposed that the Spill Countermeasures Workgroup, which he chairs, meet on Wednesday evening.

16465
29 July 1993

The Marriot has agreed to set aside 20 sleeping rooms for the evenings of 22 and 23 September. The government rate is \$47 plus tax. If you would like to reserve one of these rooms, inform the hotel that you will be attending the Coast Guard meeting. The number for the Marriot is 419/241-1411. Those set aside rooms not reserved two weeks before the meeting will be released. An alternative place of lodging is the Radison Hotel. Located at 101 North Summit Street, it is a short walk from the Marriot. On 26 July, the Radison quoted a government rate of \$45 plus tax. The number for the hotel is 419/241-3000.

Attached are three documents unrelated to arrangements for the upcoming meeting. Enclosure (3) is the minutes for the May meeting. If you have comments regarding these, contact Sheila Calovich at 312/353-1505. Enclosures (4) and (5) are the final drafts of two work products of the Spill Countermeasures Workgroup: the shoreline cleanup guidelines and the ELASTOL field test protocol. They were provided by Ken Barton.

If you have any questions concerning this letter, please contact me at 216/522-3994.

Sincerely,



M. E. TOBBE
Lieutenant Commander, U.S. Coast Guard
Regional Response Team Coordinator
By direction of the Commander,
Ninth Coast Guard District

- Encl: (1) Directions to Meeting Location
(2) Suggested Topics for RRT/JRT Meeting
(3) Minutes of 18 May Region V RRT Meeting
(4) Shoreline cleanup guidelines
(5) ELASTOL field test protocol

Transportation

Directions to the Toledo Marriott

From:

DETROIT METRO AIRPORT: Take I94 West to I275 South. This brings you to I75 South and into Ohio. Four miles after crossing the state line take I280 to the left. You will be on this approximately 2 miles. You will exit at Summit Street to the right. The Marriott is located about two miles from this point at the intersection of Summit and Jackson Streets. (one hour travel)

TOLEDO EXPRESS AIRPORT: Turn right or east onto Airport Highway. You will be on this road about 7 miles. Take I475 north. This will curve to the east. From this point you will remain on I475 for about 10 miles. Exit on Washington Street. Turn to the right. Take this for about 1 mile. Travel to Summit Street. Turn to the left on Summit. The Marriott is located about a mile from this point at the intersection of Summit and Jackson Streets. (one half hour travel)

DETROIT AREA: Take I75 South into Ohio. Four miles after crossing the state line take I280 to the left. Travel about 2 miles and exit to the right on to Summit. The Marriott is located about 2 miles from this point at the intersection of Summit and Jackson Streets.

CLEVELAND AREA: Take the Ohio Turnpike (I80/I90) west and exit at gate 5. Travel north on I280 for about 8 miles. Cross the Maumee River. Immediately after crossing the bridge exit from the right lane at the Summit Street exit. This will curve to the left. The Marriott is approximately 2 miles from this point at the intersection of Summit and Jackson Streets.

(Use these directions for Akron as well)

COLUMBUS AREA: Take I23 North to I75. This will bring you into Toledo. Take the exit marked North Downtown. It becomes Erie Street. You will continue about 1 mile. Take this to Washington Street and turn right. Travel about 1/2 mile to Summit Street. The Marriott is located about 1 mile from this point at the intersection of Jackson and Summit Streets.

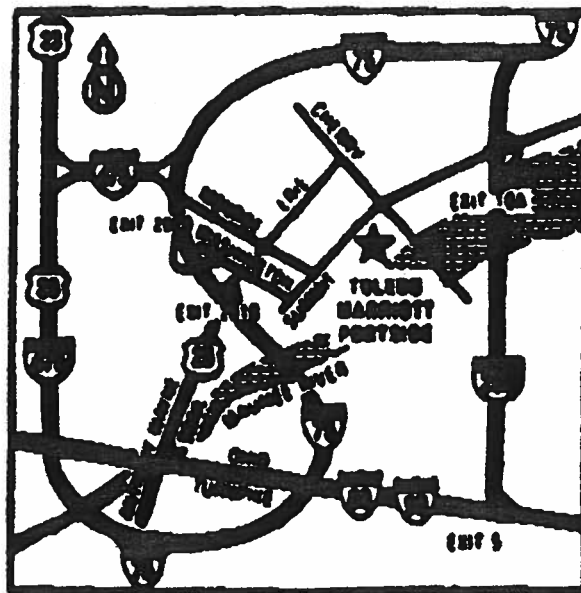
DAYTON AREA: Take I75 North into Toledo. Take exit marked North Downtown. It becomes Erie Street. Travel for 1 mile to Washington Street and turn right. Travel 1/2 mile to Summit Street. The Marriott is located about 1 mile from this point at the intersection of Summit and Jackson Streets.

Transportation

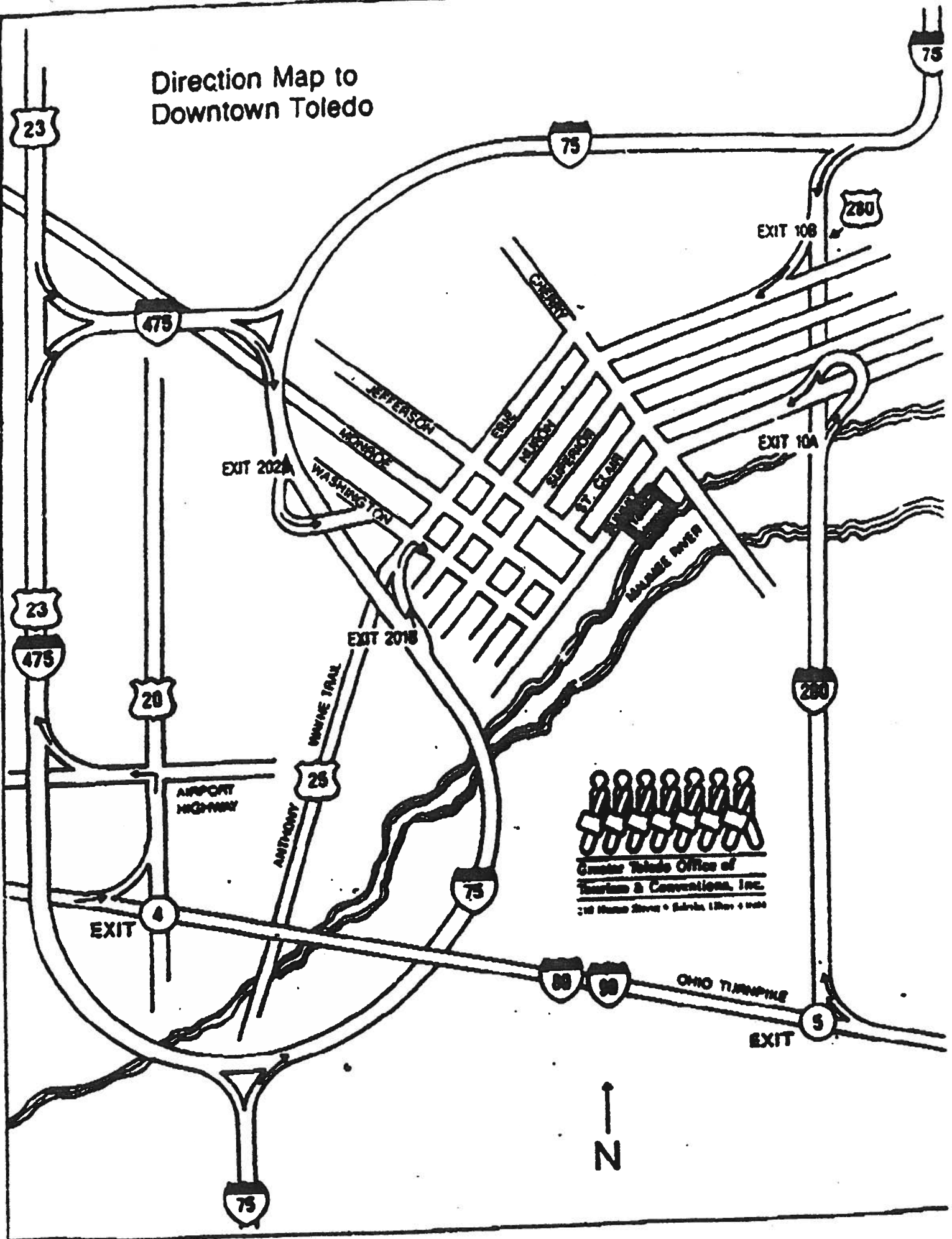
Directions to the Toledo Marriott From:

ANN ARBOR AREA: Take 23 South into Ohio. Four miles after crossing the state line take 475 East. Travel about 10 miles to the Washington Street exit. Turn right on Washington. Travel about 1 mile to Summit Street. Turn left on Summit and travel about 1 mile to the intersection of Summit and Jackson Streets. The Marriott is on the left side. (about one hour)

CHICAGO AREA: Take 80/90 east. (Turnpike) Exit at gate 5. Take 280 North for about 8 miles. Cross the Maumee River. Immediately after crossing the bridge exit to the right at Summit Street. This exit curves to the left. The Marriott is approximately 2 miles from this point at the intersection of Summit and Jackson Streets.



Direction Map to Downtown Toledo



Suggested Topics for RRT/JRT Meeting

Regional Response Team Meeting

RRT comments concerning coastal area contingency plans

status of facility response plan review

subcommittee reports

- GLACIER
- spill response countermeasures
- inland area planning
- emergency planning regulation matrix

LEPC recognition awards

exercise database

status of National Contingency Plan revision

Joint Response Team Meeting

planning for CANUSLAK '94

border (Customs, INS) issues

reciprocal acceptance of vessel response plans

REGIONAL RESPONSE TEAM INFORMATION

prepared by: Sheila Calovich, OCEPP

The Region V RRT currently meets three times a year (January, May, September). There has been talk about going to a twice a year schedule. Meeting arrangement responsibilities alternate between the Coast Guard, Ninth District and EPA Region V.

OCEPP is currently responsible for distributing meeting notices, agendas, meeting minutes and semi-annual reports. OCEPP relies on EERB to provide input for the semi-annual report and the agendas.

Currently, there are four workgroups within the RRT structure:

- a) The Management Workgroup
- b) The Emergency Preparedness Task Force
- c) The Countermeasures Workgroup
- d) The Inland Area Planning Workgroup

The Management Workgroup was formed in 1988 and consists of members of the following agencies: 1) U.S. EPA Region V, 2) OSHA, 3) Coast Guard, Ninth District, 4) Department of the Interior, 5) FEMA Region V. This group was established to manage routine RRT issues.

The Emergency Preparedness Task Force workgroup was established in 1989. This group is working to design and make operational a computerized inventory of resources available for spill response in the eight state Great Lakes Region. This computerized inventory will provide planning and response personnel with a centralized and assessable listing of equipment, personnel, facilities and related resources available for a spill response. The inventory will be housed on the Hazardous Materials Information Exchange (HMIX), a computerized bulletin board housed at Argonne Lab and funded by DOT and FEMA. The membership of the committee consists of both federal and state representation.

The Countermeasures Workgroup was established in 1992. Due to the Oil Pollution Act and the development of new technologies, there was an increased interest in oil countermeasures within the RRT. This group consists mainly of State RRT representatives and a representative of NOAA. This group has produced two documents: 1) Shoreline Clean-Up Guidelines and 2) ELASTOL field test protocol. This group meets in conjunction with the standing RRT meeting.

The Inland Area Planning Workgroup was established at the last RRT meeting in May, 1993. This group was established to act as the Region V OPA area committee. This group met in June, 1993. A smaller group was established at that meeting and is currently working on the OPA Area Plan.

There are a three other projects involving the RRT:

- a) The Exercise Tracking Program
- b) The Regulatory Matrix
- c) The RRT brochure

At the last meeting, Bob Bowden asked that an Exercise Tracking Program be established to keep track of the exercises that the RRT is asked to participate. Ms. Sheila Calovich, OCEPP, developed a program and sent it to HMIX where it will be housed. The RRT will review the program at the next meeting.

Another project stemming from the last RRT meeting is the Regulatory Matrix. This group consists of EPA Region V, OSHA, Coast Guard and State membership. This group is trying to develop a matrix, geared at the business community, outlining items that must be contained in a facility response plan. A draft of the matrix might be presented at the next RRT meeting.

The RRT brochure will be going to the printers in the near future and hopefully will be ready for distribution at the next RRT meeting. This was an outgrowth from the Duluth train derailment. The brochure reviews the federal response system and the incident command system.

The next meeting is scheduled for Toledo, Ohio on September 23-24, 1993. The Joint Response Team (U.S./Canadian) will also meet during this time. The Coast Guard is responsible for this particular meeting. At this meeting the Co-Chairs will present RRT recognition awards to six LEPC's and one individual.

The National Response Team (NRT) Co-Chairs meeting is tentatively scheduled for the week of November 15, 1993 in San Diego, California.