RRT5 Planning Subcommittee

Summary of 2020 Spring RRT5 Meeting

- Meeting focused on COVID-19 pandemic
- No formal subcommittee meetings; only report out
- Request for COVID-19 lessons learned, best practices, areas for improvement, etc.
- Potential subcommittee focus for development of fact sheets, contingency plans, contact lists, FAQs, etc.

Agenda for 2020 Fall Planning Subcommittee Meeting

- Endangered Species Act Workgroup Update
- Planning Updates
  - Coastal Zone
  - Inland Zone
  - CANUS
- RRT5 Planning Subcommittee Review of Plans
- RCP/ACP Updates
- Virtual Incident Management
- Planning and COVID
- Open Forum
Endangered Species Act (ESA)
Workgroup Update

Jerry Popiel, USCG
Planning Updates from Subcommittee Members

- Coastal Zone Planning
  - Bob Allen, USCG
- Inland Zone Planning
  - Dave Morrison, EPA
  - Mark Ellis, UMRBA
- CANUS Planning
  - Lisa Tulen, Environment and Climate Change Canada
- Other Planning Updates
Coastal Zone Planning

Bob Allen, USCG
CANUS Planning

- Mark Ellis, UMRBA
Inland Zone Planning

Lisa Tulen, Environment and Climate Change Canada
a cooperative mechanism for preparedness for and response to polluting incidents … along the inland boundary.

Provision of assistance for large pollution events that justify requesting assistance from the other country

Annexes for specific regions of each country have been written that define jurisdiction, roles, and response procedures

ie. CANUSCENT ANNEX III

Guidelines for revising Inland Plan Annexes can be found in APPENDIX C

A Plan for Response to Polluting Incidents Along the Inland Boundary between the Province of Ontario, Canada and the States of New York, Minnesota, and Michigan, United States of America

Last signed in 2013

Proposed action: Update Annex III to reflect current organisational structure and contact information

RRT5 Planning Subcommittee Review of Plans

- Documentation of “formal” review process by RRT5
- Previously discussed:
  - Set-up cycle for RRT5 Planning Subcommittee review of ACPs/SACPs
    - Documents to be emailed to entire RRT5 in advance (approximately one month) of conference call
    - Block out 1-hour for RRT5 comments/feedback
    - Schedule based on need, not expected to exceed quarterly calls
- Other options:
  - Focus on key elements
RCP/ACP Revisions are Ongoing

- Solidifiers Preauthorization update
  - NCP Product Schedule
  - Appendices Updates
- Updates needed to jurisdiction section of RCP/ACP
  - Islands
    - Potential commitment of USCG assets (when applicable/available) for island responses under EPA jurisdiction denoted in RCP/ACP
  - Origin of spill vs. impact of spill
- Updates to Fish and Wildlife Annex
- Incorporation of Inland Zone Sub-Area Contingency Plans
vICP Documents

- vICP Framework
  - Common Rules of Conduct
- Regional KLP Job Aids
  - Regional emphasis
  - Virtual procedures
- vICP SOPs - creation, routing and approval:
  - Situation Reports
  - Incident Action Plans
  - And other ICS processes
Incident Specific Teams

Channels by ICS position

Let's get the conversation started.
General Channel

As ‘main bulletin board’
Web resources integrated into MS Teams / vICP:

- Web Maps
  - internal operations maps
  - public maps

Public Information Websites
- response.epa.gov
- www.epa.gov
Virtual Platform, but traditional ICS Forms
Routing documents for review, approval

**Polster, Jenny** 7/16 11:33 AM Edited
Please submit your KLP components into the SITREP by 1pmEST/12pmCST today for operational period of 5/22/2020 800 to 5/23/2020 800. You can submit them by directly inserting them under your KLP into the Word file (directions in comments box below). R5 IMT (Practice)

**DRAFT 2020-05-23 SitRep 2 Northern Shore Sitrep 2...**
R5IMTPractice > 3.2 Situation Unit Leader KLP

**Thomas, Katherine** 7/16 1:01 PM
Documentation Unit is complete.

**Polster, Jenny** 7/16 1:13 PM Edited
Wawczak, Jeffrey can you please update the RESL KLP that was due at 12pmCST/1pmEST? We need to get it to PSCs and ICs for final review ASAP. If you are unable to edit it by 12:30pmCST/1:30pmEST then we will submit it for review without your KLP update. Thank you!

**Wawczak, Jeffrey** 7/16 1:15 PM
Updated, Sorry for the delay

**Polster, Jenny** 7/16 1:16 PM
Wawczak, Jeffrey I know you have been swamped with the IAP! Thank you!!
### EPA Teams

**External Partners On EPA Teams**

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OPs Briefing Demo

MS TEAMS IPHONE APP
OCTOBER 2020
STEVE RENNINGER
OPs Briefing Test 1
MS Teams App – June 2020

- Test capability of MS Teams App to view OPs Briefing remotely
- Can IAP forms be seen large enough to read on iPhone by Div-Group Sups in the field?
- Test 1 conducted on June 22, 2020 using Northern Shore 2020 exercise IAP (Day 1)
OPs Briefing / Northern Shore 2020 Exercise
OPs Briefing
Intro / IAP
Cover

MS Teams iPhone App – Full screen view
OPs Briefing-202

Text expanded on iPhone to view
OPs Briefing - Division A 204

Text expanded on iPhone to view
OPs Briefing - Traffic Plan
OPs Briefing Test 2 – July 2020

• Test 2 conducted as part of the July 15-16, 2020 Virtual IMT Exercise.

• IMT and 5 OSCs (identified as Div/Group Sups in the IAP) participated in the OPs Briefing Test 2 via MS Teams iPhone app.

• Feedback:
  • Good audio using iPhone speaker
  • Good visual of 204s…Expand text using finger/thumb
  • Saves time traveling to meeting location before shift
  • Can utilize laptop (trailer) or iPhone app (field)
  • Opportunity for expanded discussion following Ops Briefing…….Div/Grp Sup Huddle
OPs Briefing Test 3 – August 2020

• Test 3 conducted as part of the August 11-12, 2020 Virtual IMT Exercise.

• Update:
  • Each exercise in the future, add 5-10 new OSCs to the 204s and OPs Briefing demo to become familiar with MS Teams app for remote Ops Briefing.

• Div/Grp Sup Huddle: After OPs Briefing is completed (20 min), further detailed discussion can take place between OPs-Sups-Field Crew
COVID and Planning

Open Forum
Open Forum

All Other Planning Items